



**MEDAILLE TRUST**  
REFUGE AND FREEDOM FROM MODERN SLAVERY

<b>VOLUNTEER ROLE DESCRIPTION</b>	
<b>ROLE TITLE</b>	Activities Volunteer – Sewing – Southern Service
<b>SUMMARY</b>	<p>Medaille Trust supports and empowers survivors of modern slavery, trafficking and exploitation. We do this in a number of ways, from offering safe accommodation, to offering support both in our safehouses and out in the community on our Moving on Projects. Our work also includes advocacy and awareness raising in the UK as well as an entrepreneurship academy in Albania, which provides meaningful alternatives to those who may otherwise be at risk of exploitation. All our work embodies a commitment to personalised support, recognising the dignity and agency of our service users and empowering them on a path to a life that is free from slavery and exploitation.</p> <p>As part of the work we do, we offer activities to service users to help them to gain skills, learn new things and create friendships.</p> <p>The Women in our service love to sew and we would like to be able to offer this activity to them. From hand sewing to machine sewing – making decorations such as bunting, bags and cushion covers or to make or alter clothes. We are looking for someone who is talented in sewing to be able to use their skills to deliver these sessions to our service users, passing on skills that can be used again and again.</p> <p>With a focus on consulting service users about what they would like to see as part of these activities.</p> <p>The activities should be trauma informed and meet the specific needs of the service user group.</p>
<b>RESPONSIBLE TO</b>	Service Manager
<b>COMMITMENT LEVEL</b>	Fortnightly commitment in office hours (Mon-Fri)
<b>DURATION</b>	6-month minimum commitment after training.
<b>LOCATION OF ACTIVITY</b>	Southampton
<b>CORE TASKS</b>	<p>We are looking for Volunteers to help support us with coordinating and delivering sewing activities, tasks will include:</p> <ul style="list-style-type: none"><li>• Organising and delivering activities for service user participation.</li><li>• Consulting service users to gain their feedback about what activities they would like to participate in.</li><li>• The safe use and teaching of sewing machines.</li><li>• Making patterns.</li><li>• Making sewn items, hand sewn and machine.</li><li>• Helping service users to engage within a group setting, helping with any activity sessions that take place on or off the premises.</li><li>• To offer a safe and comfortable experience for all service users, showing awareness of service users' varying physical and mental well-being needs.</li></ul>



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	<ul style="list-style-type: none"> <li>• To provide feedback to Service Manager reporting any observations or concerns in a timely manner.</li> <li>• Helping to set up and tidy up group space</li> <li>• To take part in regular supervision and support</li> <li>• To regularly attend volunteer or staff meetings</li> <li>• To attend training as and when required</li> <li>• To work within agreed professional boundaries at all times</li> <li>• To provide a safe and non-judgmental environment that promotes the core values and ethos of the Trust, in accordance with the Medaille Trust Policy, Data Protection Act, and Health and Safety Regulations.</li> </ul>
<p><b>PERSON SPECIFICATION</b></p>	<p>The role would suit someone who is friendly, kind, empathetic and non-judgemental. This position is very rewarding and would suit a person who is happy to work in a team, in a busy and sometimes challenging environment.</p> <p>This role requires maturity, and an ability to engage with female adults in a trauma informed way, while working alongside staff members to deliver the activities in line with agreed procedures and systems.</p> <ul style="list-style-type: none"> <li>• Volunteers must be at least 18 years old.</li> <li>• Volunteers will need to be computer literate and have a good standard of spoken and written English</li> <li>• To have knowledge and experience of sewing</li> <li>• This role requires a regular commitment every fortnight</li> <li>• Ability to maintain confidentiality is essential</li> <li>• Volunteers to have knowledge and understanding of human trafficking issues or willingness to learn</li> <li>• Knowledge of mental health conditions and the challenges faced or a willingness to learn</li> <li>• An understanding of the importance of professional boundaries in the role</li> <li>• Must be able to get to the venue which is based in Southampton.</li> </ul> <p>This role is restricted for females under the Occupational Requirement under Schedule 9 (part 1) of the Equality Act 2010 and is subject to ongoing satisfactory Disclosure &amp; Barring Service checks.</p>
<p><b>TRAINING PROVIDED</b></p>	<p>Induction to the Medaille Trust, including an overview of Modern Slavery in the UK, safeguarding, health and safety.</p> <p>Any additional training that is commensurate to the individual role</p> <p>Regular Supervision is required for this role</p>
<p><b>REIMBURSEMENT OF EXPENSES</b></p>	<p>Travel costs and other expenses in line with our expenses policy.</p>



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**ANY OTHER INFORMATION**

An enhanced DBS check is required to volunteer.